

By-Laws
Of
The Oriskany Public Library

ARTICLE I -----NAME

The official name and address of the library are:

Oriskany Public Library
in the Helen B. Lawrence Building
621 Utica Street
Oriskany, New York 13424

The library operates under character number 8087, granted by the Board of Regents of the State of New York on April 16, 1937. The Library's fiscal year shall be from June 1 through May 30th.

ARTICLE II -----TRUSTEES

Section 1

The library Board of Trustees shall consist of seven members whose terms are staggered such that no more than two trustees shall be appointed each year.

Section 2

- A. At least five trustees should reside within the legal boundaries of the Village of Oriskany.
- B. Additional trustees shall reside within the legal boundaries of the Oriskany Central School District.

Section 3

- A. Library trustees are appointed by the Board of Trustees of the Village of Oriskany based on the recommendation of the library Board of Trustees.
- B. Vacancies which occur for reasons other than expiration of term shall be filled, expediently, for the balance of the unexpired term by the library Board of Trustees.

- C. Any Trustee failing to attend three (3) consecutive regular meetings without legitimate reasons shall be deemed to have resigned.
- D. No salaried library staff member may serve as a Trustee.

Section 4

The terms of office of each trustee shall be five years. No Trustee may serve more than two full consecutive terms.

Section 5

The Board of Trustees is responsible for the overall operation of the Library including:

- a. Appointment of a Library Manager dedicated to managing the Library in a manner consistent with the policies established by the Board.
- b. Establishing policies under which the Library will be operated.
- c. Preparing and presenting annual operating budgets to the Village of Oriskany.
- d. Maintaining liaison between the general public and the library.
- e. General Planning for both immediate and long-range library operations.

ARTICLE III-----OFFICIERS

Section 1

The officers of the Board shall be a President, a Vice- President, a Secretary, and a Treasurer. The Secretary, and the Treasurer need not be members of the Board.

Section 2

A nominating committee shall be appointed by the President two (2) months prior to the end of the library fiscal year.

Section 3

Officers shall be elected for a term of one year at the last regular meeting of the library fiscal year by a majority vote of the Board.

Section 4

All officers shall have the usual powers associated with their office (unless specifically noted).

Section 5

Any Officers of the board who is not a member of the Board shall not have voting powers.

Section 6

Vacancies among the officers shall be filled by an election conducted by the Trustees present at a regular meeting.

ARTICLE IV-----MEETINGS

Section 1

Regular meetings shall be held at dates and times established by the Board at the beginning of the library fiscal year and shall be open to the public except when individual personnel issues are being discussed.

Section 2

Special meetings shall be held at the call of the President or three (3) Trustees.

Section 3

A simple majority of the designated number of Board members shall constitute a quorum.

Section 4

The order of business shall be as follows (unless there is a consensus for a change agreed upon by a simple majority of the Trustees in attendance);

- a. Roll Call
- b. Report of the Library Manager
- c. Review of minutes of the previous meeting
- d. Financial report and approval of expenditures
- e. Unfinished business
- f. New business
- g. Adjournment

ARTICLE V-----COMMITTEES

Section 1

All committee actions are subject to approval by the majority of the Board.

Section 2

All committees will be appointed by the President with the approval of the Board. Non-Board members may be appointed by such committees to bring special capabilities for the resolution of problems confronting the committee.

ARTICLE VI-----LIBRARY MANAGER

Section 1

The Library Manager shall be the executive and administrative officer of the library.

Section 2

The Manager shall be held responsible for the proper performance of duties as specified in the Job Description provided by the Board.

Section 3

It shall be the duty of the Director to attend all meetings of the Board including budget of public meetings where action may be taken affecting interests of the library. The Manager shall have the right to speak on all matters under discussion at the Board meetings, but shall not have the right to vote on any motions.

ARTICLE VII-----AMENDMENTS

These By-Laws may be repealed or amended, in whole or part, by a majority vote of the whole Board at a regular meeting. It must, however, have been presented in writing at a prior meeting.

Adopted 5/20/9

CENSORSHIP POLICY

on

Oriskany Public Library Materials

1. Any individual or group may not restrict the freedom of library patrons in selecting and using library materials. However, challenges to the appropriateness of library materials can be made to library personnel.
 - a) Library personnel shall defend the principles of freedom to read and provide a copy of the Freedom to Read statement.
 - b) Library personnel shall make available a Request for Reconsideration of Library Materials form if the Challenger wishes to make a formal complaint.
 - c) Complaints and/or objections to the appropriateness of library materials will be considered in terms of this library's Materials Selections Policy, Library Bill of Rights, and Freedom to Read Statement.
 - d) If necessary, this library will seek the support of New York Library Association's intellectual Freedom Committee.
 - e) Removal of library materials will occur only under the direction of the Board of Trustees.
2. Any formal complaint and/or objection to particular library selection(s) will be forwarded to the Library Manager who will respond within one month.
3. In the event that the person or group registering the objection is not satisfied, a meeting with the Library Manager will be scheduled.
4. If the complainant still feels that the problem had not been dealt with adequately, a final appeal can be made to the Board of Trustees.

